

CIO Council Minutes

July 31, 2008

1:00 p.m. – 3:00 p.m.

Judicial Branch Building, First Floor West Conference Room 165

Welcome and Introductions

Munson

IT Job Classifications

Munson

Group discussion about whether the IT job classifications enable agencies to meet their needs. A specific example is whether there is a need for an IT Business System Analysis classification.

- It is difficult to qualify for an IT position with just business analysis.
- There are issues with transfers because there not special certifications for business analysis.
- If an IT Business Analysis classification is created, should it be created as a series or as a single position that could perhaps become a series at a later time?
- Management analyst is sometimes used for positions doing these sorts of work. Sometimes an ITS 5 business analyst/project manager is used.
- CIOs may not agree on the problem:
 - Salaries
 - Special certifications
 - Job definition
 - Recruitment
- Would this position substitute for management analyst? Probably not.
- Business application silo – ITS4 and ITS5 with special certifications created.
- Selectives are currently out of date and duplicative.
- Do contract transfers have to meet the selectives?
- Should the priority be to review and update the selectives for the existing IT series?
- Agencies are using consultants now.
- Some agencies work with DAS to review applications and clarify technical information for determining minimum requirements.
- At some time, there was a systems analyst classification.
- It would be helpful to have HRE clarify how transfers work and what constitutes an offer.
- Required selectives and all essential functions must be spelled out in the posting.
- There is a need to work with HRE to clean up existing job descriptions and selectives.
- Steve Gast will send his drafts.
- CIO Council will ask John Gillispie for information from other states.

CIO Council

Hindman

- **New ideas**
- **End of the road ...**
- CIO Council will continue to meet monthly and to serve as an information exchange among agencies about technology issues.
- Laura Roeder-Grubb, Tim McLaughlin, Margaret Munson, and Rick Hindman will send a follow-up message to members not attending to encourage them to attend or send a substitute.

CIO Council Chair / Officer Transition

Hindman

Rick Hindman is willing to serve another year as chair. Lesa Quinn is willing to be secretary. A Vice Chair is needed. Rick will accept volunteers/nominations.

Roundtable Discussion

All

Greg Fay -- The CIO Security Subcommittee will be meeting in August. Encourage attendance at this and other subcommittee meetings. There will be standards discussion.

Adjourn

CIOs Attending

Last Name	First Name	Agency
Anderson	Jim	Ed
Buchwald	Robert	Veterans Home
Frederick	Leon	Public Safety
Gast	Steve	DOT
Hindman	Rick	DNR
Huisman	Tom	DHS
Humrich	Shauna	DALS
Jacobs	Richard	Revenue
McLaughlin	Timothy	DIA
Munson	Margaret	IUB
Quinn	Lesa	Public Defense - HLSEM - Veterans Affairs
Roeder-Grubb	Laura	Human Rights

Others Attending

Last Name	First Name	Agency
Fay	Greg	DAS